

# **Countywide RDF**



**Republic Services of Ohio II, LLC**

## **Incident Emergency Response Plan**

**Countywide Recycling and Disposal Facility  
3619 Gracemont Ave. S.W.  
East Sparta, Ohio 44626  
330-874-3855**

**Prepared in response to Order 11 of Director's Final  
Findings and Orders  
Dated March 28, 2007**

**May 27, 2007**



# Countywide RDF

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## OBJECTIVE

The objective of this Incident Emergency Response Plan is to comply with Order #11 of the March 28, 2007 Directors Final Findings and Orders. Although there is no reason to believe that a significant catastrophic event will occur at Countywide RDF, this plan is designed to minimize injury or harm to employees and the community if a catastrophic event should occur, per the Direction of the Ohio EPA.



# Countywide RDF

## PLAN APPROVAL

This plan was written for Countywide RDF to give guidelines during specific emergency situations as required by Order #11 of Director's Final Findings and Orders dated March 28, 2007. Order #11 states:

*"Emergency Response Plan." Not later than 60 days after the effective date of these Orders, Respondent shall prepare an Incident Emergency Response Plan that shall detail evacuation routes, shelter locations, federal, state, and local emergency responders' contact information and other relevant procedures in the event that a catastrophic event should occur at the Facility, and shall provide a copy of the Incident Emergency Response Plan to Ohio EPA, Stark County, the Local Emergency Planning Commission, the County EMA, and the local fire departments servicing the Facility."*

This plan is maintained as a supplement to the site Emergency Action Plan that currently exists at Countywide, developed in the early 1990's and updated periodically since that time.

[Note: Contents of this plan are subject to change as needed and as approved by the Ohio EPA.]



# Countywide RDF

## LOCATION OF PLAN

This Incident Emergency Response Plan can be found in the following places:

- Company Operations Binder #31 (within Emergency Action Plan)
- Health and Safety Managers Office



# Countywide RDF

## DIRECTIONS TO FACILITY

Countywide is located East of I-77, South of Canton and North of Bolivar, Ohio.

*From North: Take I-77 South to Fohl Road exit. Turn right (west) on Fohl and go to the first stop light. (Sherman Church). Turn left (South). Go five miles to Gracemont Ave. and turn left (East). Pass under I-77 and go ¼ mile to site entrance. (on left)*

*From South: Take I-77 North to Bolivar. (Exit #93) Turn left (West) on SR 212 and go to stop sign. Turn right (North). Through Bolivar until you get to Gracemont Ave. turn right (East). Pass under I-77 and go ¼ mile to site entrance. (on left)*



# Countywide RDF

## ASSIGNMENT OF RESPONSIBILITY

### Emergency Plan Manager

The Health & Safety Manager shall manage the Incident Emergency Response Plan for Countywide RDF. The Emergency Plan Manager shall also maintain all training records pertaining to this plan

The Emergency Plan Manager shall also coordinate with local public resources, such as fire department and emergency medical personnel, to ensure that they are prepared to respond as detailed in this plan. In the absence of the Health and Safety Manager, the alternate Emergency Plan Coordinators listed below shall act as Emergency Plan Manager.

### Emergency Plan Coordinators

The Countywide Emergency Plan Coordinators are as follows:

| Department      | Primary Name and Position              | Phone Numbers                                  | Alternate Name and Position         | Phone Numbers                                  |
|-----------------|--|--|-------------------------------------|--|
| Health & Safety | Paul Finton<br>Health & Safety Manager | Office<br>330-874-3855<br>Cell<br>740-294-1337 | Larry Elliott<br>Operations Manager | Office<br>330-874-3855<br>Cell<br>330-340-0318 |
|                 |  |  | Todd Hamilton<br>Area Engineer      | Office<br>330-874-3855<br>Cell<br>517-290-3151 |
|                 |  |  | Tim Vandersall<br>General Manager   | Office<br>330-874-3855<br>Cell<br>330-618-7272 |

The Emergency Plan Coordinators are responsible for instituting the procedures in this plan in their designated areas in the event of an emergency. (Note: Coordinators may also be given the responsibility of accounting for employees/visitors after an evacuation has occurred.)



# Countywide RDF

## **Management**

Countywide will provide adequate controls and equipment that can be used to minimize or eliminate risk of injury to employees and the surrounding community in the event of an emergency. Countywide management will ensure proper adherence to this plan through regular review.

## **Supervisors**

Supervisors shall themselves follow and ensure that their employees are trained in the procedures delineated in this plan, and ensure that employees follow the plan.

## **Employees**

Employees are responsible for following the procedures described in this plan.

## **Contractors**

Contractors will be provided a copy of this plan for review during the safety orientation and training of the Contractor's designee(s) will take place at that time. The Contractor shall be responsible for training of all of the Contractor's employees and subcontractors on the contents of this plan.



# Countywide RDF

## ALARM SYSTEM AND NOTIFICATION OF EMERGENCIES

In a facility emergency, employees will be notified as follows:

Office- *Fire alarms can be set off at each exit. Both siren and lights will activate. Also due to the small size of the office, an alarm could be sounded verbally.*

Maintenance Building- *Fire alarms can be set off at each exit. Both siren and lights will activate or employee can warn others verbally.*

All other locations on site having an emergency will alert employees by means of the company radio, Citizen Band Radio (available in most refuse trucks), cell phones or verbally.



# Countywide RDF

## REPORTING EMERGENCIES

The following personnel have the duty of contacting public responders to come to the emergency scene.

Ticket Clerks  
General Manager  
Operations Manager  
H & S Manager

Each phone on site with the exception of the pay phone will have a list of emergency numbers posted by it.

### **Corporate Notification:**

1. The General Manager or the Emergency Plan Manager shall contact the Countywide Corporate Safety Manager as soon as practicable in order to provide particulars concerning any incident requiring the facility to invoke the procedures set forth in this plan.
2. The General Manager or the Emergency Plan Manager shall contact the Countywide public relations department as soon as possible if media coverage of the situation is expected.



# Countywide RDF

## **EMERGENCY CONTACT LIST**

Included in this section is a copy of the Emergency Contact list that is posted at each phone throughout the facility to assure that in the event of an emergency the appropriate contacts can be made.

# EMERGENCY INFORMATION

**Site Name:** Countywide RDF  
**Address:** 3619 Gracemont Ave. S.W. East Sparta, Ohio 44626  
**Phone:** 1-330-874-3855

**Directions:** From the North, take I-77 South to Fohl Road (exit 99). Turn right (West) and go to the first stop light, this is Sherman Church. Turn left (South) and go five miles to Gracemont Ave. Turn left (East) onto Gracemont and go about one fourth mile. Entrance is on left.

From the South, take the Bolivar exit (Exit 93) and turn to the left (Rt 212 West). Go to the stop sign and turn right (North). Stay on this road and do not make any turns until you are out of town (about one mile). The first road to the right (East) will be Gracemont Ave. Turn right and go one fourth mile. Entrance is on left.

## EMERGENCY PHONE NUMBERS

When calling 911, wait 20 seconds for answer. Ask for response from both East Sparta and Bolivar emergency services.

|   |                              |                |
|---|------------------------------|----------------|
| American Red Cross  |                              | 1-330-453-0148 |
| East Sparta Fire Department                                   | 911                          | 1-330-866-9211 |
| Bolivar Fire Department                                       |                              | 1-330-874-3115 |
| Metro Life Flight   | 40 - 41 MIN 27 SEC NORTH LAT | 1-800-255-2229 |
| Med Flight  | 81 - 25 MIN 47 SEC WEST LAT  | 1-330-498-9979 |
| Stark County Sheriff  | 911                          | 1-330-430-3800 |
| Tuscarawas Sheriff  |                              | 1-330-339-2000 |
| Mercy Medical Center  | 1320 Mercy Dr. N.W., Canton  | 1-330-489-1000 |
| Aultman Hospital  | 2600 6th St. SW, Canton      | 1-330-452-9911 |
| Union Hospital  | 659 Boulevard, Dover         | 1-330-343-3311 |
| Ohio Emergency Response Office                                |                              | 1-614-644-2260 |
| Ohio Emergency Response Office Stark County                   |                              | 1-330-430-3870 |
| National Response Center                                      |                              | 1-800-424-8802 |
| Local Emergency Planning Committee (LEPC)                     | Spill Reporting              | 1-330-451-3911 |
| Poison Control Center   |                              | 1-800-362-9922 |
| Ohio Highway Patrol - Stark County                            |                              | 1-330-453-3273 |
| Ohio Highway Patrol - Tuscarawas County                       |                              | 1-330-339-1103 |
| Power Company for Site - American Electric Power              |                              | 1-800-672-2231 |
| Electrical Contractor - Hilscher Clarke                       |                              | 1-330-452-9806 |
| Gas Company for Site - Northeast Ohio Natural Gas Corporation |                              | 1-800-237-2099 |

## CORPORATE MANAGEMENT

|                |                              |                |
|----------------|------------------------------|----------------|
| Jim Bowen      | Area President               | 1-330-926-5858 |
| David Spruance | Director Risk Management     | 1-954-769-2400 |
| Laura Day      | Assistant to Risk Management | 1-954-769-2400 |
| Mike Lambert   | Corporate Safety Manager     | 1-954-769-2400 |

## SITE EMPLOYEE'S

|                 |                          | Work           | Cell           |
|-----------------|--------------------------|----------------|----------------|
| Tim Vandersall  | General Manager          | 1-330-874-3855 | 1-330-618-7272 |
| Todd Hamilton   | Area Engineer            | 1-330-874-3855 | 1-517-290-3151 |
| Larry Elliott   | Operations Manager       | 1-330-874-3855 | 1-330-340-0318 |
| Paul Finton     | Health & Safety Manager  | 1-330-874-3855 | 1-740-294-1337 |
| Jim Steigerwald | Environmental Specialist | 1-330-874-3855 | 1-330-316-2020 |



# Countywide RDF

## EMERGENCY RESPONSES AND EVACUATIONS

### **Emergency Responses**

It is Countywide's plan to cooperate with local government agencies if any catastrophic emergency situation should arise. Local governments already maintain comprehensive emergency planning documents. Accordingly, existing Stark County Emergency Plans already in place will dictate the actions taken by Countywide and local government agencies.

Under the Stark County's Public Health Disaster Plan, the health departments and Stark County will activate the public health disaster plan and its annexes as needed. This plan applies primarily to disasters that would have a significant impact on the health of the citizens in Stark County that would require the coordination of more than one agency. There are four local health departments in Stark County (Alliance City, Canton City, Massillon City and Stark County). After notification of an incident, it is the responsibility of the four local health departments to control the spread of communicable diseases and to protect the health and welfare of the people in the community. They will evaluate the potential health risk associated with a hazard and recommend appropriate correctional measures. They will coordinate with the water, public works or sanitation department as appropriate to ensure the availability of portable water, effective sewage system, and sanitary removal and disposal of solid waste and other debris that may be generated during an incident.

The Stark County Emergency Management Agency will liaison with the Ohio Emergency Management Agency and other state & federal resources to oversee any disasters. They will provide coordination of community needs through activation of the County Emergency Operations Center.

Sheltering, if required, is arranged by the American Red Cross, Stark County Chapter. The Red Cross will provide shelter, food, family support centers, welfare inquiry assistance, as well as any blood products and biomedical products if required.

Law enforcement will respond to assist with any emergency or declared disaster within the law enforcement agencies jurisdiction. They will determine evacuation routes and evacuation areas at the time of the emergency based on the wind direction, road closing and type of threat through cooperation with the Local Emergency Planning Commission.

Fire and emergency medical services will provide first responder actions as necessary for any injuries, rescues or fire control. The local fire chief will be in charge of any emergency situation.



# Countywide RDF

## Emergency Contacts

|  |              |
|--|--------------|
| <u>Stark County Health Department</u>                | 330-493-9904 |
| <u>Stark County Health Commissioner</u>              | 330-575-8401 |
| <u>East Sparta Fire Department</u>                   | 330-866-9211 |
| <u>Bolivar Fire Department</u>                       | 330-874-3115 |
| <u>Stark County Sheriff</u>                          | 330-430-3800 |
| <u>Ohio Emergency Response Office</u>                | 614-644-2260 |
| <u>Stark County Emergency Response Office (LEPC)</u> | 330-451-3911 |
| <u>National Response Center</u>                      | 800-424-8802 |
| <u>Local Emergency Response Committee</u>            | 330-451-3911 |
| <u>Poison Control Center</u>                         | 800-362-9922 |
| <u>Ohio Highway Patrol – Stark County</u>            | 330-433-6200 |
| <u>Ohio Highway Patrol – Tuscarawas County</u>       | 330-339-1103 |
| <u>Ohio EPA</u>                                      | 330-489-3385 |
| <u>OSHA</u>  | 216-615-4266 |
| <u>Ohio Department of Natural Resources</u>          | 216-896-0616 |
| <u>Ohio State Fire Marshal</u>                       | 614-752-8200 |
| <u>American Red Cross</u>                            | 330-453-0148 |

## Employee Evacuation

### Alerting:

Alerting of employees, contractors and visitors on site will follow the sites Emergency Action Plan. Communication of any evacuation will be by person to person contact, citizen band radios, cell phones, and verbal communication.

### Evacuation:

Exit main gate to right on Gracemont St.  
Go to Sherman Church Road (CR102) and turn left  
Take Sherman Church into Bolivar just past King St. to the Bolivar Elementary School.  
We will meet in the South parking area to give additional instructions.

### Sheltering:

If overnight sheltering is required Countywide will coordinate with the Red Cross and Stark County EMA to identify locations for overnight sheltering. Sheltering through the Stark County Chapter of Red Cross is available at the following locations:

- East Sparta United Methodist Church  
2041 Pine Street S.E., East Sparta, Ohio 44626



# Countywide RDF

- East Sparta Christian Church  
9429 Main Street, East Sparta, Ohio 44626

A copy of a letter provided by the American Red Cross is included in this section.

## Community Evacuation

### Alerting:

Countywide will rely on 911 notification, Radio Station alerts and /or personal contact to inform residents in the affected area to evacuate or shelter in place. The following radio stations will be alerted in the even of an evacuation:

- AM 1480      WHBC      1-330-456-7166
- FM 98.1      WKDD      1-330-492-4700

### Evacuation:

Evacuation will depend on the impact of the emergency, wind and size of the area being evacuated. We have broken the possible evacuation area into four parts, North, South, East, and West. Evacuation areas may be expanded or include more than one area.

#### *North of Site*

Residents between Beth Ave. to the West, Dueber Ave to the East and Haut St to the North including Downing St., Haut St., Dueber Ave. and Sherman Church Ave. should evacuate north.

#### *South of Site*

Residents between Sherman Church to the west, Dueber Rd to the EAST and for one mile to the South of Gracemont St. including Gracemont St., Dueber Ave., Welton Rd., Dueber Rd., Bolivar dam and Sherman Church should evacuate south.

#### *East of Site*

Residents between Haut St. to the North, Gracemont St to the South and Briggle Ave. to the East including Dueber Ave., Downing St., Ullet St., Briggle Ave., and Ridge Ave . should evacuate to the North or South.

#### *West of Site*

Residents between Haut St. to the North, Riverdale to the South and Shepler Church Ave. to the West including Sherman Church Ave., Beth Ave., Hudson Dr., Riverdale St. and Shepler Church Ave. should evacuate to the North or South.

### Sheltering:

If overnight sheltering is required Countywide will coordinate with the Red Cross and Stark County EMA to identify locations for overnight sheltering. See above for shelter locations.



**American  
Red Cross**  
STARK COUNTY CHAPTER

CANTON OFFICE:  
525 Market Ave. N.  
Canton, OH 44702-1545  
Tel: 330-453-0148 Fax: 330-453-0165

Dear Mr. Paul Fulton  
County Wide Landfill,

This letter is to inform you of what shelters the American Red Cross Stark County Chapter has agreements with near your facility in Pike and Bethlehem Townships. These shelters could be opened by the request of the County EMA or a local municipality. Currently, we only have a couple shelters near your facility in Pike Township (listed below), we also have some in the Navarre area that are a little farther away. You can also contact the Muskingum Lakes American Red Cross Chapter located in New Philadelphia for shelters in Tuscarawas County that may be close to your location.

Following are the shelters we have listed in your location currently:

East Sparta United Methodist Church  
2041 Pine St SE, East Sparta, OH 44626

East Sparta Christian Church  
9429 Main St, East Sparta, OH 44626

These are the facilities we currently have agreements with at this time. We are always working on expanding our list of active facilities that we can use as shelters, and this list may change on an annual basis. If there is any more information that you need please let us know.

Sincerely

Matt Sweeney



Emergency Services Director  
American Red Cross Stark County Chapter



United Way  
of Greater Stark County

*Together, we can save a life*

[www.centralstarkcounty.redcross.org](http://www.centralstarkcounty.redcross.org)



# Countywide RDF

## **Building Escape and Exit Procedures**

All exits will remain unlocked during working hours. All employees must exit the facility in a quiet and orderly manner. All persons in the office will exit through either the East or West doors. Each room will have escape maps of the building posted by each door. All persons in the maintenance building will exit through the closest door. Escape maps will be posted in the office, break room, bathrooms and parts room.

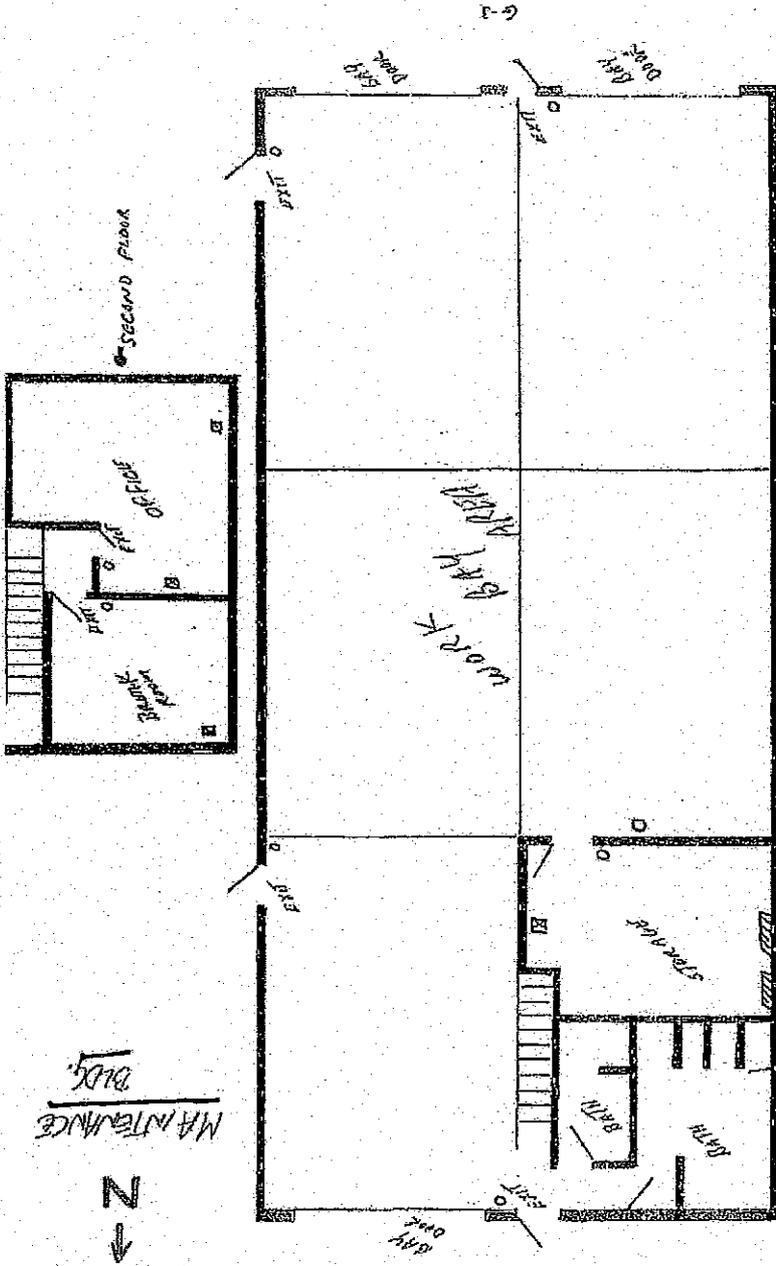
All persons in the storage building or trailers will exit the closest door. Copies of escape maps will be attached to this plan after this page.



# Countywide RDF

## BUILDING LAYOUTS



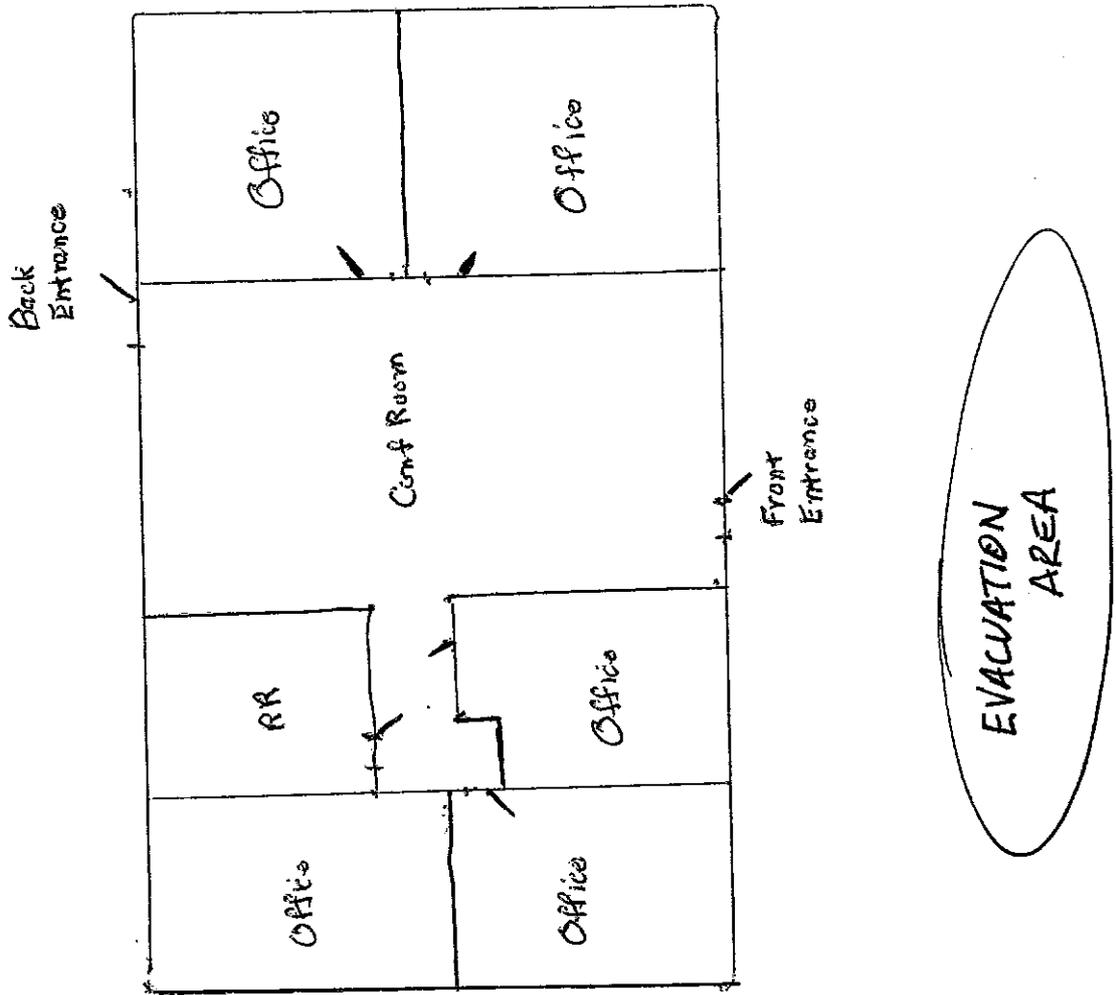


- FIRE EXTINGUISHER
- ⊠ TELEPHONE
- ▨ ELECTRIC BOX

MAINTENANCE  
BLDG.  
N  
↑

REWORKING AREA  
First Floor

Construction Trailer



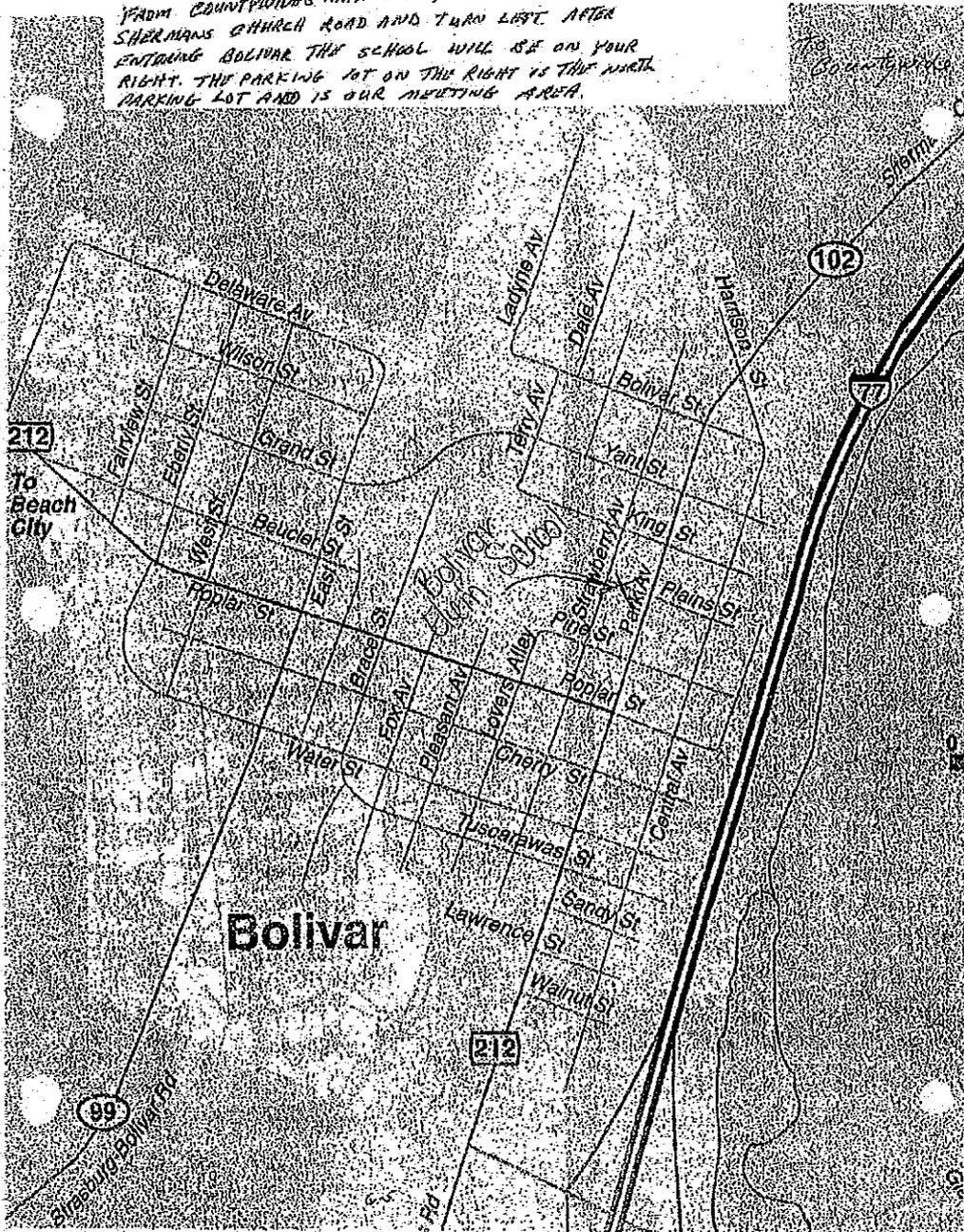


# Countywide RDF

## EVACUATION DIRECTIONS

# TO BOLIVAR ELEMENTARY SCHOOL

FROM COUNTYWIDE'S MAIN BLDG, TURN RIGHT ON TO  
SHERMANS CHURCH ROAD AND TURN LEFT AFTER  
ENTERING BOLIVAR THE SCHOOL WILL BE ON YOUR  
RIGHT. THE PARKING LOT ON THE RIGHT IS THE NORTH  
PARKING LOT AND IS OUR MEETING AREA.



 **Sorry!** When printing directly from the browser your map may be incorrectly cropped. To print the entire map, try clicking the **"Printer-Friendly"** link at the top of your results page.



**TO:**  
**EAST SPARTA CHRISTIAN CHURCH**

**START** **3619 Gracemont St Sw**  
East Sparta, OH 44626-9737, US

**END** **9429 Main Ave Se**  
East Sparta, OH 44626-9759, US

**Total Est. Time:**  
11 minutes

**Total Est. Distance:**  
7.62 miles

| Maneuvers   | Distance  |
|---|-----------|
|  <b>1:</b> Start out going WEST on GRACEMONT ST SW toward SHERMAN CHURCH AVE SW. | 0.3 miles |
|  <b>2:</b> Turn RIGHT onto SHERMAN CHURCH AVE SW.                                | 1.9 miles |
|  <b>3:</b> Turn RIGHT onto HAUT ST SW.   | 0.4 miles |
|  <b>4:</b> Stay STRAIGHT to go onto DOWNING ST SW.                               | 3.5 miles |
|  <b>5:</b> Turn SLIGHT RIGHT onto RIDGE AVE SE.                                 | 0.2 miles |
|  <b>6:</b> Turn SLIGHT LEFT onto FARBER ST SE.                                 | 0.5 miles |
|  <b>7:</b> FARBER ST SE becomes WALNUT ST SE.                                  | 0.3 miles |
|  <b>8:</b> Turn LEFT onto MAIN AVE SE.   | 0.1 miles |
|  <b>9:</b> End at <b>9429 Main Ave Se</b><br>East Sparta, OH 44626-9759, US    |           |

**Total Est. Time:** 11 minutes      **Total Est. Distance:** 7.62 miles



**Sorry!** When printing directly from the browser your map may be incorrectly cropped. To print the entire map, try clicking the **"Printer-Friendly"** link at the top of your results page.



**TO:**  
EAST SPARTA UNITED METHODIST CHURCH

**START** 3619 Gracemont St Sw  
East Sparta, OH 44626-9737, US

**END** 2041 Pine St Se  
East Sparta, OH 44626-9570, US

**Total Est. Time:**  
11 minutes

**Total Est. Distance:**  
7.50 miles

| Maneuvers   | Distance   |
|---|------------|
| <b>START</b> 1: Start out going WEST on GRACEMONT ST SW toward SHERMAN CHURCH AVE SW. | 0.3 miles  |
| 2: Turn RIGHT onto SHERMAN CHURCH AVE SW.   | 1.9 miles  |
| 3: Turn RIGHT onto HAUT ST SW.  | 0.4 miles  |
| 4: Stay STRAIGHT to go onto DOWNING ST SW.  | 3.5 miles  |
| 5: Turn SLIGHT RIGHT onto RIDGE AVE SE.   | 0.2 miles  |
| 6: Turn SLIGHT LEFT onto FARBER ST SE.  | 0.5 miles  |
| 7: FARBER ST SE becomes WALNUT ST SE.   | 0.2 miles  |
| 8: Turn LEFT onto CHESTNUT AVE SE.  | <0.1 miles |
| 9: Turn RIGHT onto PINE ST SE.  | <0.1 miles |
| <b>END</b> 10: End at 2041 Pine St Se<br>East Sparta, OH 44626-9570, US               |            |

**Total Est. Time:** 11 minutes

**Total Est. Distance:** 7.50 miles



# Countywide RDF

## **CRITICAL OPERATION SHUTDOWN**

Countywide has no critical operations to shutdown. All employees will evacuate and/or be accounted for by the first supervisor on scene.



# Countywide RDF

## ACCOUNTING FOR EMPLOYEES

After exiting the facility, all employees are to assemble for roll call as follows:

Office – Assemble in The West parking lot

Maintenance Building – Assemble in the North/West parking lot

Trailers – Assemble North of trailer

Site – Once assembled, all employees should proceed to Bolivar Elementary School north parking lot unless directed otherwise by Emergency Management

In all cases this plan should allow for evacuation upwind. The person in charge at the time of any incident will be responsible for roll call and ensuring that employees comply with this requirement.

Be sure to check the Sign-in log for visitors.

The attached maps following this page will show assembly areas.



# Countywide RDF

## EMERGENCY MEETINGS

Should an emergency arise and time allows, the following available personnel will assemble to discuss the situation and decide on the best solution to the emergency.

General Manager

Operations Manager

Site Engineer(s)

Health and Safety Manager / Emergency Response Plan Manager

Supervisor of any involved contractor

In all cases, the General Manager must be notified ASAP. If an emergency exists, the General Manager will direct all contact with outside agencies and resources. In his/her absence, The Operations Manager will oversee these responsibilities.



# Countywide RDF

## RESCUE AND MEDICAL DUTIES

Two local fire departments are located within three miles of the site and has the ability to respond within a reasonable time.

- East Sparta Fire Department            330-866-9211
- Bolivar Fire Department                330-874-3115

Note: During Emergencies, callers should first call 9-1-1.



# Countywide RDF

## TRAINING

### A. Employee Training

All employees shall receive instruction on this Incident Emergency Response Plan, along with training on several other general safety topics and plans, as part of New Employee Orientation upon hire. Additional training shall be provided:

1. When there are any changes to the plan and/or facility;
2. When an employee's responsibilities change; and
3. Annually as refresher training.

Items to be reviewed during the training include:

1. Names of Emergency Response Plan Manager and Coordinators;
2. Individual responsibilities;
3. Alarm systems;
4. Escape routes and procedures;
5. Emergency shut-down procedures;
6. Procedures for accounting for employees and visitors;
7. Emergency Response Plan availability.

### B. Training Records

The Emergency Response Plan Manager shall document all training pertaining to this plan and shall maintain records at Designated Area.



# Countywide RDF

## PLAN EVALUATION

This Incident Emergency response Plan shall be reviewed annually, or as needed if changes to the worksite are made by the Emergency Response Plan Manager.

BARRISTERS, 085837, 000094, 501389505.1, IERP DRAFT JP COMMENTS